

**“Leveraging the LCAP to Strengthen  
Maintenance and Operations”**  
Integrating Business and Educational Services

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Vice President, TRiGroup, Inc.

Allan Garde,  
Assistant Superintendent of Business



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**PART ONE:  
INTRODUCTIONS**

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**Today's Presenters**



Allan Garde  
Assistant Superintendent of  
Business, Hayward USD



Peter I. Parenti, Ed.D  
Vice President  
TRiGroup, Inc.

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## Before We Begin



### Handouts

Some printed materials are available. Slides will direct you to the page numbers.

### Additional Resources

Visit [TRIGroup.us](http://TRIGroup.us) for additional resources on this topic.

### Interactive Practice

Two groups:

- New Friends
- Old Friends

### FUN!

Allan and Peter have been having fun together for a long time. Let's keep that going!

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## Leveraging the LCAP



### 01 Know What & Why

What is the LCAP? What does research say about why facilities matter?

### 03 Determine Direction

What are specific, measurable, & strategic goals?

### 02 Know How

How do you participate in the process?

### 04 Remain Engaged

What does follow-up look like?

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## Our Experience & What We Learned



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**Our Experience & What We Learned**



**1. FMOT Culture & Climate**  
Being included elevated a sense of pride and importance.

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**Our Experience & What We Learned**

**2. FMOT is Connected to Teaching & Learning**  
People want to have a positive impact on students.



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**3. Leaders Set Direction**  
Setting & Reaching Goals determines how you are evaluated

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**Our Experience & What We Learned**

**2. FMOT is Connected to Teaching & Learning**  
 People want to have a positive impact on students.

**4. Board and Community Start Wanting More**  
 Priorities begin to shift in your favor.

**1. FMOT Culture & Climate**  
 Being included elevated a sense of pride and importance.

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**Who's With Us Today?**

Find a Partner and Introduce Yourself:

1. Your name and role
2. Why did you choose this session?
3. Goals for future application?
4. Finally...any tips for fun in Palm Springs!

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**PART TWO:  
 LCAP Background  
 and Format**

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## What is an LCAP?



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### Local Control

Decisions, especially over money, driven by community input.



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### Funding Formula

Law provides flexibility & extra \$ for English Learners, Foster Youth, and children in poverty



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## What is an LCAP?



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### 3-Year Plan

Describes what the District does to support students. Goals + Data + Actions + Budget.



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### Purpose?

Public engagement & accountability; District direction; County oversight

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## The Local Control Accountability Plan

**\*\*YAY for FMOT!**

8 Priority Areas:

1. Basic Services\*
2. Implementation of Standards
3. Parent Involvement
4. Pupil Achievement
5. Pupil Engagement
6. School Climate
7. Course Access
8. Other Outcomes\*

**\*\*YAY for FMOT!**

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**The Local Control  
Accountability Plan**

**\*YAY for FMOT!**

**\*YAY for FMOT!**

Chapters Include:

1. Plan Summary
2. Budget Overview
3. Annual Update\*
4. Stakeholder Engagement
5. Goals and Actions\*
6. Increased/Improved Services for Foster Youth, English Learners, and Low-Income Students

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**PART THREE:  
RESEARCH ON WHY  
FACILITIES MATTER**

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**THREE REASONS WHY Research Matters**

**Professional Capacity**  
Challenge Stereotypes  
about Intelligence

**Credibility**  
Research carries  
believable evidence

**Mission Alignment**  
Research as a form  
of Learning

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**“The Walls Speak”**  
**Research Shows That Facilities Matter**



<p><b>Uline &amp; Tschannen-Moran, 2008</b></p> <p>Air Temp &amp; Quality, Lighting, Acoustics, Maintenance &amp; Design all impact School Climate and Student Achievement</p>	<p><b>Uline, Tschannen-Moran, &amp; Wolsey, 2009</b></p> <p>When spaces are flexible in design and Staff and Students can modify their spaces, occupants build positive attitudes about their facilities.</p>	<p><b>Uline, Wolsey, Tschannen-Moran, et al., 2010</b></p> <p>Issues of Equity and Inequity are very important. Students, Staff, and Community recognize their haves and have-nots.</p>
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**PART FOUR:  
 PRACTICAL  
 STRATEGIES**

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**Tips for getting in the door:**



- Know **WHO** is in charge: Usually, someone in Educational Services
- Know **WHEN** it's a good time: Usually, early in the new year. (never in April, May, June)
- Know **WHAT** to bring: Evidence of need, Measurable baselines/outcomes, Financial Sources

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**Tips for being prepared:**

1. **Use Data:** Prepare it visually to tell a story.
  - a. Quantitative: Studies, FMPs, FIT, and Statistics
  - b. Qualitative: Stakeholder Input and M&O Experience
2. **Be Realistic:** Demonstrate available funding
3. **Leverage positive politics:** asking for input and delivering a plan
4. **Leverage positive management:** setting realistic goals, allocating resources, documenting follow-ups and completion rates



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**LCAP Structure: Goals**

**General Tips:**

- ★ **Find Your Broad Goals:** Big picture statements, usually found in the District's Strategic Plan
- ★ **Write Your Focus Goals:** Concentrated in Scope, Fewer Metrics, Time Bound, Measurable.
- ★ **Create Alignment:** Connect the dots between broad and focus goals. (Write AND Talk)
- ★ **Plan Strategies:** Identify projects that are already (or soon to be) scheduled and funded.

Handout #1

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**LCAP Structure: Goals**

**Sample #1 Hayward USD**

**Broad:** "Operational Sustainability: Implement Facilities, Safety, and Technology plans that are equitable and sustainable."

**Focus:** "Create a needs based equitable facilities plan with short-term and long-term timelines."

**Sample #2 Albany USD**

**Broad:** "All Stakeholders will Collaborate and Communicate about decisions that guide the sites and the district."

**Focus:** "The District will maintain that 100% of our schools will be clean and safe."

Handout #1

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## LCAP Structure: Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for Year 3
Describe the metric.	Name the CURRENT state.	Where will you be in one year?	Where will you be in two years?	Where will you be in three years?	Describe the desired outcome
Example Below based on a hypothetical District with 200 total classrooms across multiple schools.					
Student access to modernized classrooms, as outlined in Bond Measure X Program	30% (60 total) of classrooms have been modernized.	By 2022-23, the Facilities Dept will have modernized 50% of classrooms.	By 2023-24 the Facilities Dept will have modernized 70% of classrooms.	By 2024-25, the Facilities Department will have modernized 100% of classrooms.	100% of students will have access to modernized classrooms.

Handout #2

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## LCAP Structure: Actions

Action #	Title	Description	Total Funds	Contributing
Starting with #1, work with LCAP Lead	Give it a short title, enough to know what it is.	Describe <u>what it is</u> and <u>why it matters</u> .	Name the amount and source for the upcoming year	Will this action support increased services for ELs, Fys, or LOW SESs?
Example Below based on a hypothetical District with 200 total classrooms across multiple schools.				
#1	Facilities: Classroom Modernization	Outdated classrooms are modernized to upgrade electricity, WiFi access, furniture, flooring, windows, paint, teaching walls, storage, etc. The improvements support teaching and learning.	\$80 million From Measure X Bond Funds	Yes or No

Handout #3

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# PART FIVE: PRACTICE AND APPLICATION

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### Three Practice Steps

1. Write a focus goal statement
2. Name your baseline and then forecast metrics for the next 3 years.
3. Name your funding source(s) and amounts.

"Is this realistic?"  
"Who needs to be engaged?"



See us throughout the conference for more!

Handouts 1-3

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**Thank you!**

Questions? Want more advice?

We're here at the conference this week to help.

Check out our resources at [trigroup.us](http://trigroup.us)

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[Agarde@HUSD.us](mailto:Agarde@HUSD.us)



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